Company no. 05153841
Charity no. 1104632

The Herculaneum Society

Report and Unaudited Financial Statements

For the year ended 30 April 2016

The Herculaneum Society

Reference and administrative details

For the year ended 30 April 2016

Company number	05153841
Charity number	1104632
Registered office	Alexandra House St Johns Street Salisbury Wiltshire SP1 2SB
Trustees	Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows: D Delattre R Fowler K Lavery D Obbink C Scott K Starling N Wilson
Company secretary	Wilsons (Company Secretaries) Limited Alexandra House St Johns Street Salisbury Wiltshire SP1 2SB
Bankers	Charities Aid Foundation 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4TA Lloyds Bank plc 25 Gresham Street London EC2V 7HN
Accountants	Godfrey Wilson Limited Chartered Accountants and Statutory Auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Memorandum and Articles of Association and the Statement of Recommended Practice - Accounting and Reporting by Charities (effective from January 2015).

Structure, governance and management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The Trustees have identified the major risks which may affect the charity and have taken reasonable steps to mitigate those risks.

Organisation

The Herculaneum Society is a charitable company limited by guarantee. It is governed by its Memorandum and Articles of Association dated 15 June 2004.

New Trustees are appointed either to fill a casual vacancy or by way of addition to the board. Particular emphasis is placed upon the appointment of the Trustees with knowledge and experience relevant to the charitable company's activities. When new Trustees are appointed they are given an introduction to the work of Herculaneum Society and provided with information they need to fulfil their roles, which includes information about the roles of the Trustees and their responsibilities under the Companies and Charities Acts.

Day to day administration of the Society is delegated to an administrator under the supervision of the trustees. Decision-making power are retained by the Council exercised at regular Trustees' meetings.

Objects and activities

The objects of the company are to advance the education to the public concerning the World Heritage Site at Herculaneum, to promote research into Herculaneum, and to promote the conservation of the artefacts and the buildings at Herculaneum.

Achievements and performance

During the past year the Herculaneum Society and the associated charity, the Friends of Herculaneum, have merged into a single charitable entity, the Herculaneum Society. The Society has been assisted by the Patron donation of K. Lavery and the Benefactor donations of G. Shaw and N. Wilson. We thank these individuals and all members of the Society, including 8 schools who have taken out Schools Memberships, for their contributions. The Society has had an active year. Membership stands at 126, plus the schools. The Annual General Meeting took place in Oxford on 10 October, in conjunction with a special visit to the Ashmolean Museum and its Arundel collection. An additional meeting was held in Oxford on 16 January at which Professor Brent Seales, University of Kentucky, spoke on 'More Advances in Digital Unwrapping: Homer, Herculaneum and the Scroll from Ein Gedi', giving advance notice of a discovery that, when published in September 2016, attracted worldwide press attention. Summer schools at Herculaneum were sponsored by the Society in June 2015 and March 2016. Three student bursaries were awarded. Issue 19 of the Newsletter was published. A schools competition attracted a record 349 entries. Another volume was published in the monograph series *Sozomena* (De Gruyter), bringing the total to 15. Future plans include the Sixth Herculaneum Congress in September, and a programme of meetings for 2016-17. The website, archive, newsletter and monograph series will continue to be developed. Collaboration will continue with the American Friends, who are presenting a session of talks at the January 2017 meeting in Toronto of the Society for Classical Studies (with whom they are affiliated).

Financial review

Reserves policy

The Herculaneum Society has a policy of retaining sufficient unrestricted reserves to finance its planned activities and meet its future financial obligations.

For this purpose, the Trustees have established systems to monitor financial performance and to forecast the future commitments and reserves for a minimum of 18 months ahead. Where any potential shortfall is identified, The Herculaneum Society has a policy of amending planned future activities or cutting overhead costs in order to maintain a sufficient level of unrestricted reserves.

This policy is reviewed on an annual basis.

Plans for the future

As described above, The Friends of Herculaneum Society was merged with The Herculaneum Society on 1 May 2015. The Friends of Herculaneum Society was subsequently removed from the Charity Commission register on 7 May 2015.

Statement of responsibilities of the trustees

Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the net income or expenditure, of the charitable company for the year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Herculaneum Society

Report of the trustees

For the year ended 30 April 2016

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the chariable company in the event of winding up. The total number of such guarantees at 30 April 2016 was 7 (2015 - 7). Trustees are members of the charitable company but this entitles them only to voting rights. The Trustees have no beneficial interest in the charitable company.

Approved by the trustees on 5 November 2016 and signed on their behalf by:

Prof Robert Fowler
Trustee

The Herculaneum Society

Statement of financial activities *(incorporating an income and expenditure account)*

For the year ended 30 April 2016

	Note	Restricted £	Unrestricted £	**2016 Total £**	Restated 2015 Total £
Income from:					
Donations	3	-	746	**746**	16,382
Charitable activities	4	-	6,264	**6,264**	4,115
Investment income		-	7	**7**	-
Total income		-	7,017	**7,017**	20,497
Expenditure on:					
Charitable activities		4,095	15,865	**19,960**	16,197
Total expenditure	5	4,095	15,865	**19,960**	16,197
Net income / (expenditure)	7	(4,095)	(8,848)	**(12,943)**	4,300
Reconciliation of funds					
Total funds brought forward		15,847	14,743	**30,590**	26,290
Total funds carried forward	13	11,752	5,895	**17,647**	30,590

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 13 to the accounts.

The 2015 comparatives have been restated in line with the Charities SORP (FRS 102). The restatements are purely reclassifications of income and expenditure and do not affect net income.

The Herculaneum Society

Balance sheet

As at 30 April 2016

	Note	£	2016 £	2015 £
Current assets				
Debtors	10	**300**		27,000
Cash at bank and in hand		**22,263**		4,439
		22,563		31,439
Liabilities				
Creditors: amounts falling due within 1 year	11	**(4,916)**		(849)
Net current assets			**17,647**	30,590
Net assets	12		**17,647**	30,590
Funds				
Restricted funds			**11,752**	15,847
Unrestricted funds			**5,895**	14,743
Total charity funds	13		**17,647**	30,590

These accounts have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

For the year ended 30 April 2016, the charitable company was entitled to the exemption under section 477(2) of the Companies Act 2006.

No notice has been deposited under section 476 in relation to its accounts for the year ended 30 April 2016 and no members have requested an audit.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records complying with section 386; and preparing accounts which give a true and fair view of the state of affairs of the company as at 30 April 2016, and of its profit or loss for the financial year in accordance with sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006.

Approved by the trustees on 5 November 2016 and signed on their behalf by:

Prof Robert Fowler
Trustee

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Herculaneum Society meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The charitable company has chosen to early adopt the Charities SORP (FRS 102) Update Bulletin 1 in preparing these financial statements, and has taken advantage of the exemption from preparing a cash flow statement.

b) Going concern basis of accounting

The accounts have been prepared on the assumption that the charitable company is able to continue as a going concern, which the trustees consider appropriate having regard to the current level of unrestricted reserves. There are no material uncertainties about the charitable company's ability to continue as a going concern.

c) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. Restatements have only been made for reclassification of income and expenditure which does not affect the net income position.

d) Income

Income is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

e) Investment income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the bank.

f) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charitable company. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charitable company's work or for specific projects being undertaken by the charitable company.

g) Expenditure and irrecoverable VAT
Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

h) Allocation of support costs
Support costs are those functions that assist the work of the charitable company but do not directly undertake charitable activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities on the following basis:

Charitable activities	100.0%

i) Grants payable
Grants authorised by the trustees are included in the Statement of Financial Activities. Grants payable are recognised when full approval is made. Grants that have been provisionally approved by the trustees for future periods are disclosed as a future commitment.

j) Debtors
Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

k) Cash at bank and in hand
Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

l) Creditors
Creditors and provisions are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

m) Financial instruments
The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

n) Transition to FRS 102
No restatement of the opening fund position was required in making the transition to FRS 102. The transition date was 1 May 2014.

2. Statement of financial activities: prior period comparatives

	Restricted £	Unrestricted £	Restated 2015 Total £
Income from:			
Donations	-	16,382	**16,382**
Charitable activities	-	4,115	**4,115**
Total income	-	20,497	**20,497**
Expenditure on:			
Charitable activities	153	16,044	**16,197**
Total expenditure	153	16,044	**16,197**
Net income / (expenditure)	306	4,453	**4,300**

3. Donations

	Restricted £	Unrestricted £	2016 Total £	2015 Total £
Donation from The Friends of Herculaneum Society	-	-	**-**	16,127
Voluntary donations	-	746	**746**	255
Total donations	-	746	**746**	16,382

4. Charitable activities

	Restricted £	Unrestricted £	2016 Total £	2015 Total £
Merchandise	-	-	**-**	30
Herculaneum congress	-	-	**-**	2,736
Membership	-	6,264	**6,264**	1,349
Total charitable activities	-	6,264	**6,264**	4,115

5. Total resources expended

	Charitable activities £	Support costs £	**2016 £**	Restated 2015 Total £
Salaries and wages (note 8)	-	5,888	**5,888**	5,832
Grants payable (note 6)	1,500	-	**1,500**	500
Publications	-	-	-	788
Advertising	-	-	-	350
Events	-	-	-	93
Herculaneum congress	-	-	-	6,942
Summer school	4,095	-	**4,095**	153
Office running costs	-	473	**473**	333
AGM costs	47	-	**47**	320
Competition	160	-	**160**	(30)
Accountancy	-	720	**720**	600
Bank fees	-	230	**230**	67
Legal fees	-	330	**330**	249
Loss brought in from merger with The Friends of Herculaneum Society (note 14)	6,517	-	**6,517**	-
Sub-total	12,319	7,641	**19,960**	16,197
Allocation of support costs	7,641	(7,641)	-	-
Total resources expended	**19,960**	-	**19,960**	16,197

6. Grants payable

	2016 £	2015 £
Grants payable to individuals (2016: 3, 2015: 1)	**1,500**	500

7. Net incoming / (outgoing) resources

This is stated after charging:

	2016	2015
	£	£
Trustees' remuneration	Nil	Nil
Trustees' reimbursed expenses	Nil	Nil
Accounts preparation (incl. VAT)	720	600

8. Staff costs

	2016	2015
	£	£
Salaries and wages	5,888	5,832

No employee earned more than £60,000 during the year.

Average head count	1	1

The key management personnel of the charitable company comprise the trustees. There were no employee benefits paid or given to the key management personnel during the year (2015: nil).

9. Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

10. Debtors

	2016	2015
	£	£
Gift aid claim	300	-
The Friends of Herculaneum Society	-	27,000
	300	27,000

11. Creditors : amounts due within 1 year

	2016	2015
	£	£
Trade creditors	33	-
Accruals	4,883	849
	4,916	849

12. Analysis of net assets between funds

	Restricted £	Unrestricted £	**Total £**
Current assets	12,425	10,138	**22,563**
Current liabilities	(673)	(4,243)	**(4,916)**
	11,752	5,895	**17,647**

13. Movements in funds

	At 1 May 2015 £	Incoming resources £	Outgoing resources £	Transfers between funds £	**At 30 April 2016 £**
Restricted funds					
Special Projects fund	15,847	-	(4,095)	-	**11,752**
Total restricted funds	15,847	-	(4,095)	-	**11,752**
Unrestricted funds					
General funds	14,743	7,017	(15,865)	-	**5,895**
Total unrestricted funds	14,743	7,017	(15,865)	-	**5,895**
Total funds	30,590	7,017	(19,960)	-	**17,647**

Purposes of funds

The Special Projects fund is reserved for initiatives undertaken from time to time by The Herculneum Society in pursuit of its charitable aims in addition to its regular, ongoing activities, and for which donations have been specially solicited and/or given. The purposes to which the fund may be applied are determined by the Trustees in consultation with the members.

14. Related party transactions

The Herculaneum Society and The Friends of Herculaneum Society were connected by way of all of the Trustees listed on page 1, who were trustees of both charities. On 1 May 2015 The Friends of Herculaneum Society transferred all of its assets, liabilities and activities to The Herculaneum Society, thus removing the intercompany balance. The funds received from The Friends of Herculaneum Society have been recognised in the total resources expended note (see note 5). The Friends of Herculaneum Society was dissolved on 7 May 2015.